

Rolling Fields Application for Employment

9108 State Highway 198
Conneautville, PA 16406
www.rollingfields.com
(814) 587-2012



Federal and state laws prohibit discrimination on the basis of sex, race, creed, religion, color, national origin, citizenship, sexual orientation, age in accordance with applicable law, handicap, disability, medical condition marital and veterans status in all practices, privileges and conditions of employment. Rolling Fields strictly adheres to these laws and will consider all qualified applicants for employment without regard to any of these factors.

Date: _____

Name: _____ Social Security Number: _____
(Last) (First) (Middle)

Please identify any other previously used names/alias: _____

Street: _____ Phone: _____

City: _____ State / Zip: _____

Position(s) Desired _____ Salary Required: _____

When are you available to begin employment? _____ What shift are you interested in? _____

Are you interested in Full time or Part time work? _____ If Part time, how many hours? _____

Are you 18 years of age or older? Yes No E-Mail _____

Were you ever employed by us in the past? yes no If yes, when? _____

If yes, describe circumstances of separation from employment: _____

Were you referred to us by a friend or family member? Yes No Who? _____

List all other friends or relatives employed by Rolling Fields: _____

If you heard about an employment opportunity through a newspaper, which paper? _____

RECORD OF EDUCATION

School	Name/Address of School	Course of Study	Highest Grade Completed	Did you Graduate?	List diploma or degree
Elementary					
High School					
Vocational					
College					
Other					

List other skills, experiences or qualifications which you feel would especially benefit our team: _____

EMPLOYMENT / PROFESSIONAL REFERENCE

	Name/Address of Employer	Dates Employed	Job Title	Salary	Reason for Leaving	Supervisor's Name
1	Phone #:	From: _____ To: _____		Start: _____ Leave: _____		
2	Phone #:	From: _____ To: _____		Start: _____ Leave: _____		
3	Phone #:	From: _____ To: _____		Start: _____ Leave: _____		
4	Phone #:	From: _____ To: _____		Start: _____ Leave: _____		

Which of these jobs did you like best, and why? _____

Which of these jobs did you like least, and why? _____

Give a brief description of the work performed by you and your responsibilities in the positions mentioned above.

Have you ever been convicted of or pled guilty to a felony or misdemeanor? Yes No
 If yes, explain _____
 Have you lived in Pennsylvania for the last two years? Yes No If No, where have you lived? _____
 Do you have a legal right to work in the United States? Yes No

“ Under the Immigration Control and Reform Act of 1986, any new employee (whether U.S. Citizen or resident alien) must provide at the time of employment, proof of identity, such as a driver’s license with photograph, and authorization to be employed, i.e. birth certificate, social security card, U.S. passport, certificate of U.S. Citizenship or naturalization, resident alien card. If an employee is not able to do so, the employee will be discharged immediately. “

PERSONAL REFERENCES

(These references can not be relatives)

	Full Name	Address	Telephone	Occupation	Years Known
1			()		
2			()		
3			()		
4			()		

I have received a copy of the job description for the position of _____ for which I am applying at Rolling Fields and have reviewed the essential functions of the job.

Are you able to perform the essential functions of the job as set forth in the job description, with or without an accommodation? No Yes

If an accommodation is required, how would you perform these tasks and with what accommodations? _____

APPLICANT: READ THIS INFORMATION CAREFULLY BEFORE SIGNING

This application will be considered active for only 90 calendar days. If you are not contacted for an interview or employed during this period, it will be necessary for you to reapply in writing or in person for future consideration.

In connection with my application for employment with Rolling Fields, (the "Company"), I hereby certify that the information submitted by me on this application, resume and during my personal interview is complete, accurate, true and correct to the best of my personal knowledge, and I understand that any false information, omissions or misrepresentation of fact called for in this application, resume and/or personal interview whether intended or unintended, may be cause for the denial of my application or, if I am employed, immediate discharge. I make this declaration subject to the penalties of the 18 Pa CS §4904 relating to unsworn falsification to authorities.

I am applying for a position with Rolling Fields and in connection therewith, I understand that the "Company" may contact my previous employers, neighbors, friends, acquaintances and associates in order to obtain information regarding my prior job performance or my qualifications for employment. I further understand that all reference information will remain confidential and will not be shared with me. I release the "Company" and all parties contacted by Rolling Fields, from any liability whatsoever concerning the information supplied by them to Rolling Fields.

Prior to final consideration for hire, I will be required to take and successfully pass a post-offer of employment physical, a PPD screening for tuberculosis and a criminal history background check. I understand that a criminal history background check will be requested from the PSP and/or the FBI. I also understand that my employment is provisional and continued employment is based upon the information to be received from the criminal justice agency. If the clearance request indicates convictions for crimes that prohibit my employment under Act 169 of 1996 and Act 13 of 1997, I understand that my employment must be terminated in compliance with state law. To the best of my knowledge I have never been convicted of a crime that would prohibit my employment at Rolling Fields, Inc

My understanding of the above is indicated by my signature.

Signature: _____ Date: _____

APPLICANT -- DO NOT WRITE ON THIS PAGE

INTERVIEWER'S USE

Date	Interviewer	Comments

FOR PROFESSIONAL REFERENCE CHECK

Date	Person Contacted	Comments

FOR PERSONAL REFERENCE CHECK

Date	Person Contacted	Comments

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